Advanced Steward School

This is a class for union officers, staff and experienced stewards who handle grievances at the final step of the grievance procedure and/or prepare cases for arbitration. This two-day conference, presented in cooperation with the Iowa Federation of Labor, AFL-CIO, will bring you up to date on the hot topics in arbitration and will sharpen your presentation skills. Here’s what we’ll be talking about:

**Building Your Case:** Finding the evidence you need to win your case. Dealing with employer obstructions and issues of confidentiality. Presenting your evidence in the way that is most persuasive.

**Discipline & Discharge:** A review of recent arbitration cases on the issue of employee discipline. What standards do arbitrators use? Are those standards changing? Are there new ways to get in trouble now? “I can’t be fired for something I posted on Facebook, can I?”

**Hot Issues in Grievance Handling:**
- Work/Family Conflicts
- Attendance-Related Discipline
- Accommodations for Disabled Workers

<table>
<thead>
<tr>
<th>When:</th>
<th>April 12-13, 2012 (Thursday - Friday)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where:</td>
<td>Iowa Memorial Union (on the Univ. of Iowa campus), Iowa City, IA</td>
</tr>
<tr>
<td>Cost:</td>
<td>$150/person, includes materials and parking (Housing not included*)</td>
</tr>
<tr>
<td>Time:</td>
<td>Registration from 8:30-9:00 a.m. on April 12; program will conclude by 4:00 p.m. on April 13</td>
</tr>
</tbody>
</table>

**TO REGISTER FOR THIS PROGRAM:** Call the Labor Center at 319.335.4144, OR email us at labor-center@uiowa.edu, OR register online at [http://www.continuetolearn.uiowa.edu/laborctr/registration/registration.html](http://www.continuetolearn.uiowa.edu/laborctr/registration/registration.html). When registering by phone or email, please include the name(s) of the participant(s), union name and local #, mailing address, daytime phone #, and union title/position. If you plan to pay your registration fee in advance, make your check payable to The University of Iowa and mail it to: Labor Center, The University of Iowa, 100 BioVentures Center, Room W130, Iowa City, IA 52242-5000.

**Registration deadline:** March 23, 2012. A confirmation letter and program agenda will be sent to each registrant in advance of the program.

**HOUSING:** A block of rooms is being held at the Iowa House hotel (part of the Iowa Memorial Union) under “Labor Center – Advanced Steward” for the night of April 12 at the rate of $75/night. **You will need to reserve and pay for your own housing directly with the Iowa House at 319.335.3513.** A small number of rooms are being held for the night of April 11 if you arrive the evening before the program begins.

*If you are a person with a disability who requires an accommodation in order to participate in a program, please contact the Labor Center in advance at 319.335.4144.*