

# *Secondary Student Training Program*

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THE UNIVERSITY OF IOWA

*June 21- July 31*

## 2009 STUDENT HANDBOOK

## RESIDENCE HALL INFORMATION



### **Currier Residence Hall**

You will be housed in the Currier Residence Hall. Currier is located on Clinton Street. (See the enclosed map)

You will be in a double room. Bed linens will be provided weekly. Towels are will not be provided daily. Rooms are cleaned weekly.

Some people have asked about the possibility of commuting. There is a vast difference between a summer working in a lab, and a summer spent in a lab as part of an academic program while living with a community of student researchers. We think the later offers a greater educational experience. Many of the social and academic activities take place on the evenings or weekends. Communicating schedule changes and the enforcement of program policies becomes difficult when different students have different living arrangements. Therefore we prefer that you live in Currier for the entire length of this program. That said, exceptions to our stated preference will be considered on a case by case basis.

### **The Residence Hall Staff**

The Resident Advisors (RAs) for your program will be living on the floors with you and will advise and assist you throughout the program. They also will assist the Program Director to make sure that all program participants follow University and Program Policies. Residence hall staff will be available to help students (and parents) with any questions.

### **Check-in Procedure**

If you will be arriving by bus or by air, please notify our office before May 1. We will make arrangements to meet you as you arrive and help you get settled into your dorm room. Upon arrival to Currier Hall, all students need to check in at the 24-hour desk in the lobby of Currier Hall. You may check into between 11:00 and 5:00 on June 22.

At check-in you will receive your room key and meal pass. At this time you can move in and meet your roommates. (At the end of the program, your room will be checked for any damages or missing items. Therefore, it is important that you take inventory and report any damages or missing items upon arrival.) Resident Assistants will be on the floor to answer any questions you may have. The program officially begins after the Welcoming Picnic.

### **Welcoming Picnic**

We will host a welcoming picnic at 5:30 at Upper City Park **in Shelter #3 (see map)** for all program participants (families are also welcome). Transportation from Currier Hall will be provided for students, (or students may ride with parents to the Welcoming Picnic site.) The food (fried chicken, beans, and potato salad) and beverages (lemonade and ice tea) will be provided. Following the picnic, the camp will officially begin with an orientation meeting at 7:30 for the program participants back in Currier Hall. Transportation back to Currier Hall will be provided for the students, or they may ride with parents.

## Food

You will be given a full board contract. Breakfast, lunch, and dinner will be served at Currier Hall. Meal times will be addressed at the program's orientation.

## Loss and Damage

For your safety and the protection of your belongings, **always lock your door** at night and whenever you leave your room. If there is a theft, report it immediately to your Resident Advisor. If you have lost an item, you can inquire at the Currier desk or at the Lost & Found in the IMU Parking Ramp. Carry your key with you at all times and report loss immediately. You will return your key at check out and be billed for replacement of lost keys.

## Check-out Procedure



You must check out of the residence hall by 12 noon on Saturday, August 2, unless you have made arrangements with the residence hall office. Once you have all your belongings out of the room, lock the door behind you and **return your key to the information desk.**

## RESIDENT LIFE

### Laundry

Laundry facilities are available on each floor of Currier Hall and there will be time during the week to do your laundry. Resident Advisors will be available to assist you with your laundry, if necessary.

### Roommates

Each room houses two students participating in the same program. Males and females are assigned to separate floors. While living in a close group you will probably develop close friendships and learn a great deal about people after knowing them for only a short time. However, this constant togetherness can also cause occasional tensions. It is important for you to respect other people and their rights. Privacy is important to people, so remember that if you play music or want to talk to a friend, keep the volume low. Keep your room neat and orderly and keep in mind that you are sharing this living space with others.

### Mail

Parents and friends should address mail to students:

Student's Name  
C/o SSTP  
100 Currier Hall, room # (*please record room # upon arrival*)  
The University of Iowa  
Iowa City, Iowa 52242-1222

### Telephones



Each room will have a telephone jack for a land line. If you want a phone in your room, you must bring your own. Students will not be able to make long distance calls directly from these telephones unless the call is collect. Parents may call the rooms directly and are urged to record

the room telephone number when students check-in. Remember, the students will be very busy and will often not be in their rooms before bed check. Please do not call after 11:00 p.m. unless absolutely necessary.

If you need to contact the program director during the summer, call my office at 319-335-3876. For emergencies, the phone number for the Currier 24-hour desk is (319) 335-2982.

## **RULES AND REGULATIONS**

Enclosed is a resident service handbook that has a lot of information about Currier Residence Hall. I have highlighted some of the rules specific to our camp below. We view acceptance into this camp as a privilege and an honor. We have zero tolerance for rule violations. The following behaviors are considered detrimental and may result in expulsion from the program:

- Violation of nightly curfew
- Willful damage or theft of property belonging to the University or another individual
- Possession of fireworks or weapons of any kind
- Pulling of false fire alarms or misuse of a fire extinguishers
- Possession or use of alcohol, tobacco, or any controlled substances
- Unexcused absence from laboratory, classes or seminars
- Willful and/or consistent misbehavior

### **Vehicles**

Students will not be allowed to operate vehicles on campus nor will they be allowed to ride in any non-university vehicle during their six-week stay without prior permission the Program Coordinator. This is a policy for all University of Iowa sponsored programs for students in high school or junior high school. (Vehicles include automobiles, motorcycles, mopeds, and bicycles.)

### **Fire & Tornado Drill**

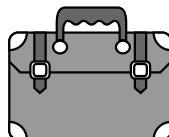


Residence staff will lead students through tornado and fire drills during residence hall orientation. All students must respond to fire alarms and tornado warnings as directed by staff members.

### **Visitation**

It is essential that the student receive approval from the Residence Hall Coordinator 24 hours before any weekend or overnight leave from campus. The office is located in Burge Hall.

## **WHAT TO BRING**



### **Clothing**

Dress for classes and most activities will be casual. Jeans, slacks, shorts or skirts with short-sleeved shirts; t-shirts or blouses are fine for everyday wear. A light jacket and sweater will come in handy for evenings and cool days. However, some labs have a dress code such as no sandals, dress clothes, etc. You will be notified if your lab has such a code.

For outdoor activities, you will want comfortable clothes you don't mind getting dirty and at least one pair of sneakers (washable shoes) and/or hiking boots. A program T-shirt will be provided for each student.

In addition to your regular clothing, you should bring at least one set of dressier clothing. A nice shirt and slacks or suit coat and tie for the guys and a dress or skirt and blouse for the girls will be appropriate for the final research symposium and some special activities.

### **Money**

We are often asked, “How much money should a student bring to camp?” This is a difficult question to answer. Some students “need” souvenirs while others “need” a pizza at 9:00. Different families have different ideas about needs and wants, but the following guidelines might be helpful.

The participants will need some recreation money. (We pay for many recreational activities, e.g. Adventureland, canoe rentals, etc... but we do not pay for things like bowling or movies.) Students may also need some extra snack and pizza money so \$15 a week should cover needs. \$100 for six weeks should be plenty, and over \$200 seems excessive (again this is only a guideline.) We discourage larger amounts of cash to prevent theft problems. In addition to learning about research, students may also have the opportunity to learn about budgeting!

### **Items provided for students**

Bed linens provided weekly. The room will be cleaned weekly and the trash emptied daily. Beds are provided with a pillow and bedspread and blankets are available upon request.

Remember, **towels are not provided** — be sure to bring enough towels. Please **don't bring white towels** as they may get mixed with University linens and get lost. Also, if you are used to sleeping with an extra pillow, you'll want to bring one with you.)

### **Additional items you should pack**

- Personal grooming items (soap, shampoo, toothbrush, etc.)
- Laundry soap and laundry bag
- Suntan lotion (especially if you're sensitive to sun)
- Umbrella and/or rain gear
- Envelopes, stamps, address book
- Medicines (staff will not administer any medicine without parental permission)
- Swimwear and beach towel
- Basic classroom needs such as paper, pencils, pens, notebooks, etc.
- Clothes hangers
- Alarm clock (recommended)

### **Optional items you may wish to bring**

- Camera
- Personal reading materials
- Chess, checkers or other board games
- Small portable radio or tape player
- Personal sports equipment, such as tennis racquet, football, etc.

Calculator  
Fan (although the rooms are air conditioned)  
Musical instrument  
Frisbees, tennis rackets, hackey sacks, etc.

**What Not to Bring:**

For your protection and in the interest of the residential community, please do not bring any of the following items:

TV set  
Small expensive items, such as jewelry, which may be lost or stolen  
Hot pots or cooking equipment of any kind  
Pets  
Candles or incense

**UNIVERSITY OF IOWA CREDIT**

The Secondary Student Training Program is both a program and a course. As a course it is offered for 3 hours or 0 hours of University credit. Students who choose to receive credit will receive a letter grade for the 3 hours of credit will be awarded upon successful completion of the course. Whenever a student takes a course for credit, tuition and fees are assessed. Three credit hours in the summer will cost approximately \$800. Some students and parents want the credit. UI credit is generally transferable to any institution.

Students who choose to receive 0 credits will receive a transcript notation that indicates that they completed the course, but no credit will be awarded. No tuition will be assessed, thus saving the students (or parents) approximately \$800. The program and the experience for students enrolled SSTP for 0 or 3 credits will be exactly the same.

It is up to you what you decide if you would like to participate in this program for credit or not. The purpose of the new 0-credit course is simply to give students and parents options. **If you choose the 3 credit option**, go to the following web site and complete and submit an online application (or send the printable application to the address listed.) The web for credit is as follows: <http://www.uiowa.edu/admissions/undergrad/apply/nondegree.htm>.

For zero credits, no additional actions or forms are needed.

**MEDICAL SERVICES/INFORMATION**

It is our hope that this summer will be free from any health problems. In the case, however, that an accident or injury does require medical attention the following information is appropriate.

All students are registered at The University of Iowa so they are eligible to utilize the services provided by Student Health Services. Student Health Services is located at 4189 West Lawn on the west campus. Hours are 8:00 a.m. - 4:30 p.m. Monday through Friday and 9:00 a.m. - 12:00 noon on Saturday. The Health Service is staffed with physicians and nurses dedicated to serving the special needs of the student population. When the Health Service is closed, students may receive medical attention at the University of Iowa Hospitals and Clinics Emergency Treatment

Center or at Mercy Hospital.

The Student Health Service and/or the University Hospital will provide medical care for conditions which must be treated for the student's continued participation in the program (conditions such as injuries and infectious diseases). If the condition warrants, the student may be advised to leave the program and return home. The University will not provide care for conditions which warrant long-term treatment and follow-up or which can be safely and more appropriately treated after the student returns home.

In the event of illness, injury, or hospitalization, parent(s)/guardian(s) will be notified immediately by program staff members or health care professionals. On rare occasions, psychological/psychiatric emergencies may occur. If so, parents will also be notified immediately and special permission to provide psychological/psychiatric counseling will be requested.

### **DAILY SCHEDULE**

Weekdays will be structured, with lab work and research occupying most of the day. Evenings and weekends will be more flexible with adequate study time and a variety of academic, cultural, social, and recreational activities. Some activities will be optional, but most, including seminars and science communications workshops, etc. are mandatory.

We prefer that students do **not** go home on weekends. We realize that students and families have lives apart from our six-week program and some conflicts will be unavoidable (weddings, reunions, etc.) Please let our office if a conflict arises, at least a one-week advance notice should be given if possible.

We have attempted to keep most Sunday mornings, and Saturday evenings free for students who wish to attend worship services.

A tentative night and weekend schedule is enclosed.

### **CAMPUS FACILITIES**

#### **Recreation**

Swimming pool, tennis, basketball, volleyball and racquetball courts will all be available during the program.

#### **IMU**

The Iowa Memorial Union houses the University Bookstore where students will find school supplies, books and The University of Iowa souvenirs.

#### **Library**



Students will have access to the Main Library and many of the departmental libraries to work on class projects and to pursue their special interests.

## **Computer Access**

Students may use the various Instructional Technology Centers located throughout the campus have computers that are available to the students for project work. Internet access is not available in student rooms but online access can be found many places across campus.

## **FORMS**

Enclosed are several forms. Please fill all the forms that apply to you as soon as possible. Each form is explained below:

### Travel Information.

This form is **required only for students who are arriving via airline or bus**. Arrange your flight to arrive in Cedar Rapids between 10:00 AM and 4:00 PM if possible. Flights are not always on time. Therefore we want detailed flight information to track students during various schedule changes. When the student arrives, we will be there (even if they are several hours late!) Students will be met at the airport or bus terminal by a staff member holding a sign that says SSTP.

### Health and Insurance Information and Permission to Treat

In the unlikely event that you require medical care while you are on campus, having insurance information is of obvious importance. For us to know of any allergies to antibiotics, or existing medical conditions is also important to us. If we know of other medical conditions in advance, it will greatly assist us in planning the summer. Anyone under the age of 18 also needs permission to be treated. The on-floor counselors, Program coordinator, residence hall front desk staff, and the Student Health reception desk will receive a copy of this information. **We require that all program participants fill out these forms in full.**

### Release of Liability

This is The University of Iowa's standard Release of Liability form. All summer academic programs for pre-college students are required (by the Office of Risk management) to require this form. **We require that all program participants fill out these forms in full.**

### Release of Information

This is an **optional** form that would grant us permission to release name and address information. We often get requests from departments within our University to access our list of students for recruiting or scholarship purposes. We cannot release this information unless we have the student's permission, or if student is under 18, their parents' permission is needed.

### Media Forms

This is also an **optional** form that would grant us permission use students names and pictures in program related press releases.

**The forms are due no later then April 15, they should be mailed to:**

**SSTP  
E203 SSH, The University of Iowa  
Iowa City, IA 52242**

## GETTING TO CAMPUS



### **Directions to Burge and Currier Halls**

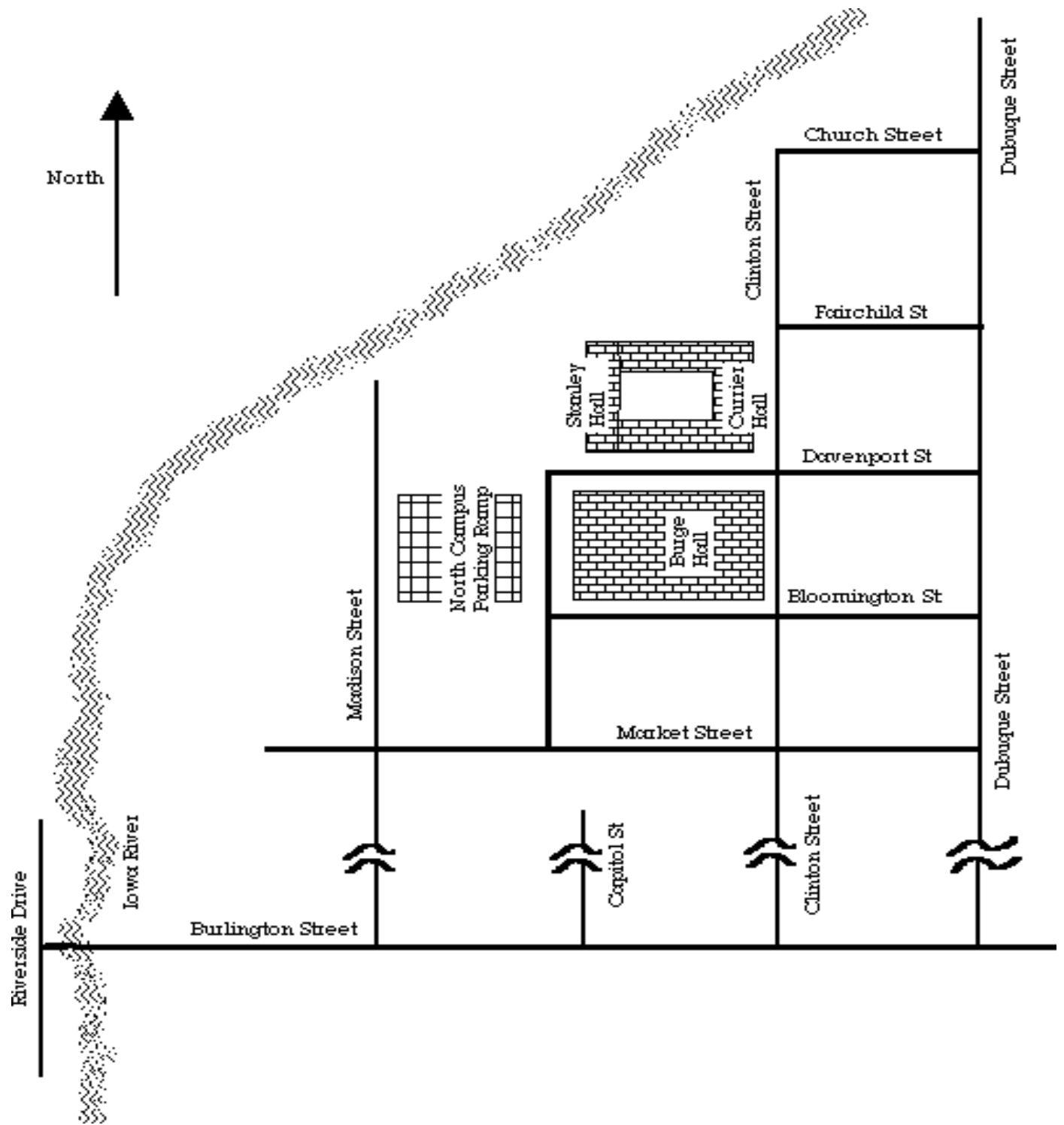
*From the north ,east or west (I-80).* Take the Dubuque Street exit south from I-80. Turn right on Church Street. Church Street will turn left onto Clinton Street. Follow Clinton Street three blocks to Burge Hall. Burge Hall is on the northwest corner of Clinton and Bloomington Streets. Currier is directly to the north of Burge Hall.

*From the south (Hwys. 1, 6, & 218).* Take Riverside Drive north to Burlington Street. Turn right (east) on Burlington and proceed to the third traffic light (Clinton Street). Turn left (north) on Clinton and continue north to Bloomington Street. Burge Hall is on the northwest corner of Clinton and Bloomington Streets. Currier is directly to the north of Burge Hall.

### **Parking**



Limited parking is available on the street outside the residence halls. Because a number of students will be arriving and departing on the same day, we ask that you only park near the residence hall while you are moving your belongings in or out. There is a parking ramp located behind Burge Hall. To reach the North parking ramp, go south on Clinton to Market Street. Turn right on Market, go to the end of the street and turn right (Madison Avenue). Follow Madison to the parking ramp entrance.



**Emergency Telephone Contacts:**

Will Swain - Program Director  
(319)-335-3876

24 Hour Service to Residence Halls  
(319)-335-3091 Burge Hall  
(319)-335-2982 Currier Hall